

LION'S HALL RESERVATION REQUEST FORM

CONTACT PERSON: _____ CLASS OF: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Phone : _____ Email: _____

PURPOSE OF EVENT: _____

REQUESTED DAY & DATE OF EVENT: _____

Start Time: _____ End Time: _____

(Please include time allowance for your setup and cleaning after event. Additional charges may be incurred for inaccurate arrival or departure times.)

WILL YOU WANT ILHS/ILAA MERCHANDISE AVAILABLE FOR PURCHASE? Yes ___ No ___

If yes, what hours will you need merchandise available for sale? From _____ to _____

WILL YOUR GROUP WANT TO SEE THE LION'S DEN (MEMORABILIA)? Yes ___ No ___

If yes, what hours will you want access to the Lions Den? From _____ to _____

WILL YOUR GROUP USE THE KITCHEN FACILITIES IN LIONS' HALL? Yes ___ No ___

If any food or beverage is being served or brought into Lions Hall, check YES.

NUMBER OF ATTENDEES EXPECTED: _____

(Facility comfortably accommodates up to 160 people. More attending than this may be subject to cost increases to provide for additional furnishings. Please discuss with Kay prior to submitting payment.)

NON-REFUNDABLE CLEANING FEE: \$125.00

(Your fee is to clean the facility before and after use and to purchase any paper products needed. Any donations to the ILAA are appreciated and will be used to further our many charitable goals and projects.) **MAKE CHECK PAYABLE TO ILAA and mail with completed Reservation Request Form and Hold Harmless Agreement to:**

Mickey Collier, 147 Country Club Drive, Hendersonville TN 37075.

(Call Mickey at (615) 347-7839 with questions.)

Signature: _____ Date: _____

HOLD HARMLESS AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the facility and for any damage incurred.

I/We have reviewed the rules, and regulations of the Isaac Litton Alumni Association, and further agree that the school property will be used in accordance with the rules and regulations of the Metropolitan Nashville Public Schools.

I/We agree to indemnify and hold harmless the Isaac Litton Alumni Association, Metropolitan Nashville Public Schools and the Metropolitan Government of Nashville and Davidson County from:

a) Any claim, damages, costs, and attorney fees for injuries or damages arising, in part or in whole, from the organization's use of the facility; and

b) Any claim, damages, penalties, costs, and attorney fees arising from any failure of the organization, its officers, employees, and/or agents, to observe applicable laws.

I/We further acknowledge that the Isaac Litton Alumni Association, Metropolitan Nashville Public Schools and the Metropolitan Government of Nashville and Davidson County make no warranties about the safety, maintenance, or inspection of the facility before, during, or after it is being used by the requesting organization, group or person.

NAME OF ORGANIZATION: _____

NAME OF RESPONSIBLE PARTY: _____

RESPONSIBLE PARTY'S SIGNATURE: _____

DATE: _____

PLEASE NOTE: THE ALUMNI CENTER IS PART OF A METROPOLITAN NASHVILLE PUBLIC SCHOOLS FACILITY AND AS SUCH, THERE IS NO SMOKING OR ALCOHOL ALLOWED ON THE PROPERTY AT ANY TIME.